

**Town Meeting Coordinating Committee Meeting  
Minutes from April 17, 2009**

1. **Call to Order:** The meeting began at 4:10 pm. Present at the beginning of the meeting were Peggy Roberts, Judy Simpson, Nonny Burack, Carol Gray, and Mary Streeter. Harry Brooks arrived late. Absent: Dorwenda Bynum-Lewis.
2. **Minutes of April 10:** The approval of the minutes was postponed to the next meeting.
3. **Discussion about the Human Services Forum:** There was a discussion about the planning for the Forum and conversations with speakers and the Town Manager. Mary moved to 1) to have Peggy read a statement at the warrant review discussing the role of TMCC in educating Town Meeting members without advocating; 2) distribute a written statement in the packet from Peggy discussing the role of TMCC. Nonny seconded the motion. Carol made a friendly amendment to the motion: That the statement about the role of TMCC be in Peggy's oral statement at the start of Town Meeting as part of committee reports. The motion passed unanimously.

There was discussion of what items to be mentioned by Peggy in a TMCC report to Town Meeting. Some suggestions were:

- a. TMCC's role in educating Town Meeting members through informational forums and warrant reviews which provide information which is not for advocacy or debate purposes.
  - b. urge people to run for TMCC.
  - c. encourage people to visit TMCC's website.
  - d. encourage people to get on the TMCC list-serve.
4. **Bus Tour:** Carol, Mary and Harry reported on plans for the bus tour. Riders will receive a list of stops and a map. People will get off the bus at the library, the cemetery, the Civil War tablets, and the Survival Center. A script will be prepared for the ACTV camera person.
  5. **Warrant Review:** The Warrant Review will be in the Town Room of Town Hall, Tuesday, April 21, 7:30 pm (7 pm for the new member orientation). Peggy reported about progress with the Warrant Review. She outlined the order of articles to be discussed, the set-up, and publicity. Emails will be sent to people who will be presenting articles. Carol will do the evaluation form for the warrant review, print out 40 copies and Mary will pick them up at Carol's house.
  6. **Precinct Meetings:** The schedule for precinct meetings went out in the first packet to Town Meeting members. Mary confirmed that nothing has changed from that schedule. Judy said she would make reminder calls for precinct 10 and Harry will make reminder calls for precinct 4, 5, and 6. Carol will do calls for precinct 7 & 8. Mary will email reminders to the TMCC listserv and the Town Meeting Discussion group.
  7. **Packets for Town Meeting Members:** The second packet materials are due at noon this Monday, 4/20. TMCC materials for this packet will include the library

Town Meeting disc announcement and the childcare announcement on one page. The mentoring flyer will be on the backside of the library/childcare page. There can be a note on the bottom of the mentoring page reminding each Town Meeting member to check the date and location of his or her precinct meeting on the schedule that was included in the first Town Meeting packet.

8. **Calls to New Members:** Judy reported that she called some new members and Mary will be calling the other new members.
9. **Second Forum:** To be discussed at a future meeting.
10. **Town Meeting Display:** To be discussed at a future meeting.
11. **TMCC's Webpage on the Town Website:** Mary did some updating of the webpage this past week. She asked for anyone who had suggestions about materials to be added to be website to contact her.
12. **Upcoming meetings:** TMCC meetings are scheduled from 4:30 to 6:00 pm:  
Friday, April 24, in the Bangs Center Glass Room  
Friday, May 1, in the Bangs Center, Room 101
13. **Adjournment:** Carol moved and Judy seconded that we adjourn. The motion was unanimous and the meeting was adjourned at 6:17 pm.

**Documents Distributed at the meeting:**

1. Agenda for today's meeting.
2. Minutes from April 10.

Carol Gray, Secretary